

## Getting started with PowerSchool

In order to access your student’s bus route, add funds to their MySchoolBucks lunch account, or find out teacher assignments, all CCSD 89 families should create a free PowerSchool account. If your student does not ride the bus or take a school lunch, it is still important to create a PowerSchool account. Remote learners should create PowerSchool accounts. Your student’s PowerSchool account will carry over throughout your student’s time in CCSD 89. Please follow the instructions to create the account:

1. Go to <https://ps.ccsd89.org/public/>
2. Click on the tab that says “**Create Account**”, then on the button that says “**Create Account**”.
3. Fill in the “Create Parent Account” form. Use the following table to assist you with filling in the fields.

Field Name	Description
First name	Enter your first name.
Last name	Enter your last name.
Email	Enter your email address. This address is used to send you information such as grades, as well as account recovery.
Desired Username	Enter the username you would like to use when logging in to PowerSchool.
Password	Enter the password you would like to use when logging in to PowerSchool.

In the “**Link Students to Account**” section, use the personalized information provided below to connect with your student’s account(s). Be sure to indicate your relationship to the student.  
(This is different than your student’s login user name and password.)

**Link Students to Account**

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID

Access Password

Relationship

4. You can now log in under your new username and password.

5. All passwords were sent to families earlier this year. If you do not remember your unique password or username, please use the link on the PowerSchool webpage.

The screenshot shows the PowerSchool SIS login interface. At the top, there is a dark blue header with the PowerSchool SIS logo and text. Below the header, the main content area is white and titled "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". Below the tabs, there are two input fields: "Username" and "Password". Below the "Password" field, there is a link that says "Forgot Username or Password?". At the bottom right of the form, there is a blue "Sign In" button.